



Arts and Craft Vendor Fair Application

The following information **must be filled out thoroughly**. Please print legibly and be sure to include accurate mailing, phone & email information. Note that you must read and sign the Vendor Agreement (page 3) to complete your application. Upon approval of your application, a space will be reserved for you. **The organization will send a sitemap and further details 14 days prior to the show.** Thank you for your understanding. This application is three pages and will not be accepted without completion of all pages. Thank you for applying!

Arts & Crafts Vendor Information:

Business Name: _____

Owner's/Contact's Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number(s): _____ Email: _____

Art and Crafts Vendor Application

\$75.00 fee for 10x10 space

(We will not rent half spaces)

Return this application and check to:

Kim Young

500 Beasley Road

Benson, NC 27504

** If you prefer your confirmation be mailed, then please include a self addressed, stamped envelope with your application and check, otherwise you will be emailed**

Make Checks Payable to:

Benson Junior Woman's Club

Email Contacts for confirmation/questions:

katebarefoot23@gmail.com

KimFYoung@aol.com



Location: First Citizens
 Bank Parking Lot
 301 E Main St,
 Benson, NC
 27504

Each vendor is responsible for the following:

Booth set- up and clean -up.

Space must be left as it was found, empty and clean.

Absolutely no imported trinkets, no food, nor any commercial items of this nature are permitted. According to NC Statue #105-53 regarding itinerant merchants articles sold must be “produced by vendor or handcrafted.” Other articles being sold in town require vendors to purchase a peddler’s license from the Town of Benson and cannot be included in this craft show. The vendor will be allowed to sell ONLY THOSE ITEMS specified on the VENDOR APPLICATION. Selling any items that are not approved and/or not listed on the application may result in the immediate shutdown of the vendor’s booth and forfeiture of the registration Fee.

Chairs and/or table for the exhibit, as well at a tent (discretion of vendor). We do not provide these.

Safety of booths and exhibit during the day of the Festival. Any signage will be 4 ft or under and properly secured.

Tarp or plastic (in case of inclement weather). NO BULLHORNS ALLOWED!

▶▶ APPLICATION CONFIRMATION ◀◀

If you provide a self-addressed, stamped envelope when you return your application, the committee will mail your confirmation to you. Otherwise, we will EMAIL YOU A CONFIRMATION **14 days before the show.** There is no need to call for your space number as you will receive your space the morning of the show from a BJWC member. Please specify EXACTLY what you plan to offer in the space you are applying for. **NO COMMERCIAL** products may be sold – only handmade or hand - authenticated products.

Club Use Only:

Entry form received: _____ by _____.

Entry will

_____ be accepted and space assignment is # _____.

_____ not be accepted because _____

---VENDOR AGREEMENT---

▶ Parking: Vendors will have a specific area designated for parking, located behind the BB&T Bank parking lot or you may park across the road. BJWC members will be present to show you available parking areas. A map of the designated area will be included with your rental space assignment information to be emailed or mailed to you upon Vendor Application approval.

▶ Spaces are limited, therefore entry forms will be accepted on a first come, first-serve basis. Return your form as soon as possible. Your actual space number has no correlation whatsoever with the order in which your application is received!

▶ Towing will be enforced at the owner's expense. Each vendor will assume liability for any and all damage done to his/her facility, goods/services equipments and any injuries to any Festival participants. Furthermore, vendors shall waive the Club, its Directors, Staff, etc. blameless of all claims, fees, costs, expenses and damages arising forthwith.

▶ All vendors **MUST** abide to the directives of Mule Days Directors, staff, and volunteers. All rental spaces are registered for the Festival day of September 23rd 2017 **ONLY**.

By signing below, I attest that I understand the Benson Junior Woman' Club and or its Directors, Volunteers, Staff, etc., will provide a 10'X10' space as designated above, but will in **NO WAY** be responsible for the set -up, clean-up, and security of my supplies or merchandise. Furthermore, I attest that I have read the attached Vendor Agreement and understand the terms and conditions described therein.

This fee is only refundable up until two weeks before the show.

The Benson Junior Woman's Club shall not be responsible for inclement weather. I understand the terms and conditions of this agreement and will abide by the stated terms.

Signature: _____ Date: _____



▶▶ SETUP TIME INFORMATION ◀◀

Saturday, September 23, 2017 from 5:45AM - 7:45AM.

All vehicles **MUST** be removed from the Festival area by 8:45AM. **NO EXCEPTIONS!**

PLEASE do not begin setting up until a BJWC member is present.

Location: First Citizens Bank Parking Lot 301 E Main St. Benson, NC 27504